



A fully accredited/chartered University by The Government of Rwanda

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## JOB ADVERT

**The University of Kigali is looking for a qualified & Professional**

**Plumber.**

### **Position Overview:**

The University of Kigali (UoK) invites applications from suitably qualified candidates for the position of a Plumber. A university plumber installs, maintains, and repairs plumbing systems, fixtures, and piping (water, steam, gas) across campus buildings, including students' residential, academic, and laboratory facilities. Key duties include preventative maintenance, responding to emergency repairs, reading blueprints, ensuring code compliance, and managing work orders.

### **Key Roles and Responsibilities:**

- **Maintenance & Repair:** Repair water leaks, mend burst pipes, unclog drains, and maintain water heaters, toilets, faucets, and showers.
- **Preventive Maintenance:** Perform scheduled inspections and maintenance on plumbing, heating, and sprinkler systems, including exercising valves.
- **System Installation:** Install new pipes and fixtures to accommodate renovations, repairs, or system expansions.
- **Emergency Response:** Respond to urgent, 24/7 emergency calls (e.g., floods, burst pipes) during weekends, nights, and holidays.

- **Specialized Systems:** Maintain specialized equipment such as laboratory water softeners, distillation units, reverse osmosis systems, and backflow preventers.
- **Infrastructure Support:** Maintain high-pressure steam lines, sewage systems, and external drain systems.

### **Administrative & Technical Duties**

- **Work Order Management:** Utilize smartphones, tablets, or computers to manage, record, and close maintenance work orders.
- **Material Management:** Order parts, source materials, and maintain an inventory of equipment.
- **Documentation & Compliance:** Interpret blueprints, adhere to safety codes (OSHA, building codes), and prepare reports on inspection findings.
- **Contractor Liaison:** Monitor and support external contractors performing major repairs or refurbishments.

### **Key Qualifications, Experience & Skills**

- A University Degree in Plumbing or an Advanced diploma(A1) in Plumbing or its equivalent.
- **Experience:** Must have 3 years for degree holders(A0) & 5 years of experience for advanced diploma(A1) holders.

### **Skills:**

- **Licensure:** Completion of a recognized apprenticeship and relevant licensure (e.g., Journeyman or Master Plumber).
- **Technical Skills:** Strong ability to read technical drawings, troubleshoot complex systems, and use specialized plumbing tools.
- **Interpersonal Skills:** Ability to work well in a team, communicate with university staff, and mentor apprentices or assistants.
- **Safety Focus:** Knowledge of environmental protection practices and

health and safety regulations.

- Must have basic welding skills

### **Application Requirements:**

Your application should include relevant documents (previous working certificates) and details showcasing your qualifications and experience:

- Cover letter highlighting relevant experience and motivation for the role •  
A detailed and updated curriculum vitae (CV)
- Certified copies of academic certificates
- Names, email addresses, and phone numbers of three referees (with permission to contact them)
- A photocopy of the National Identity Card
- A criminal record issued by the Rwanda Public Prosecution Authority

All applications should be addressed to the Vice Chancellor and submitted to [recruitment@uok.ac.rw](mailto:recruitment@uok.ac.rw) not later than **21<sup>st</sup> May, 2026 at 5:00 p.m.** Hard copies will not be considered.

Only shortlisted candidates will be contacted.

**Done at Kigali, May 14<sup>th</sup> 2026**

**Prof. George Kimathi**

**Vice-Chancellor**

