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STUDENTS UNION CONSTITUTION

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Abbreviations and Definitions of Terms

Abbreviations

UOK	UNIVERSITY OF KIGALI OF KIGALI
SGC	Students Guild Council
B.C.C.R	Bureau of Consultative Class representatives
AAC	Academic Affairs Committee
UoK PSA	University of Kigali Postgraduate Students Association

Definition of Terms

Chief Commissioner	A person responsible for a polling Station
Electoral Commissioner	A person elected under Article 28 of the Constitution
Special General Assembly	Any assembly called when there is a special issue to be discussed

PREFACE

After observing that the students of the UNIVERSITY OF KIGALI should have association that binds them together, because students should be represented in the institute management, government and anywhere necessary, so that the students' interests concerning academics, culture and social welfare may be protected; With observation of UoK students' participation in the livelihood of the country, their knowledge and potentials lead to the development of their country.

We find it necessary for students of University of Kigali to have a common way of leadership so that their views in particular and the country's livelihood in general would have a right channel.

It is this regard therefore, all students' representative of University of Kigali put in place the rules and regulations that will govern the union of UoK students.

PART I. CONCEPTION

Article 1. NAME

Based on government law No.20/2000 of 26th July 2000, concerning non-profit making organization, a non-profit making organization called UNIVERSITY OF KIGALI - STUDENT UNION (UoK-SU) is established. UoK-SU emblem consists of standing word governing the vision of the union entitled "EDUCATION FOR A BRIGHT FUTURE"

The name of the Guild council shall be the UNIVERSITY OF KIGALI Students' Guild Council (UOK SGC), herein referred to as the Guild council.

UNIVERSITY OF KIGALI - STUDENT UNION (UoK-SU)

UoK-SU is neither based on political nor religious views.

ARTICLE 2: REGISTERED OFFICE (HEAD OFFICE)

The registered office of the University of Kigali - Student Union's Guild council shall be situated at the Head Quarter of UNIVERSITY of KIGALI (UOK), P.O Box 2611, KG 643 St 1 Kigali-Rwanda; Phone: +250 788303385 / +250 788303386; E- mail: guildcouncil@uok.ac.rw; but it can be shifter to any other place in Rwanda when it deems necessary.

ARTICLE 3: AREA OF OPERATION

The University of Kigali - Student Union shall operate in Rwanda and international wise where necessary.

ARTICLE 4: NATURE

The University of Kigali - Student Union's Guild council shall be a non-partisan forum through which matters affecting UOK students academically, socially and economically are addressed.

Article 5: MEMBERSHIP

Membership shall consist of all students registered in the UNIVERSITY OF KIGALI. This includes effective members, alumni and honorary members:

- a) Effective members of UoK-SU are day students, Evening students, Weekend students and all Postgraduate students.
- b) Alumni members are people who were once effective members of UoK-SU.
- c) An honorary member is a person who is well wisher to UoK-SU activities.

N.B: All UoK-SU members should pay UoK-SU's inscription fee with an exception of well-wishers (honorary members).

ARTICLE 6: OBJECTIVES

The following shall be the objectives of the Guild council:

1. To bring together all students studying or learning at University of Kigali (UoK);
2. To connect UoK-SU members with UoK Management, Government Leadership and other Union's leadership;
3. To strive and fight for students' general interests in their respective areas:
 - ✓ Academics;
 - ✓ Social Welfare;
 - ✓ Culture;
 - ✓ Rights of the beneficiaries
4. To promote the general welfare of the members of the Guild council.
5. To utilize the knowledge and potentials of its members towards national development;
6. To promote the academic welfare of students.
7. To develop and encourage appropriate traditions of social and academic life.
8. To establish co-operation with students Guild councils of other of Higher learning institutions and support the establishment of other students' union in and out the country so as to make an inter union.
9. To create opportunities for members to identify and develop their talents and qualities.
10. To cultivate a spirit of togetherness and solidarity between students and staff.
11. To promote gender balance / Gender equity;
12. To promote the values and ideals of The UNIVERSITY OF KIGALI inside and outside the Campuses.
13. To make decisions that leads to the achievements of these objectives without interfering with the country and institute's security, values and dignity.

ARTICLE 7: UoK-SU DUTIES

1. To collect contributions from UoK-SU memberes

2. To ask for help from its members without interfering with their studies and welfare.
3. To put into actions all decisions concerning discipline with regard to these rules and regulations.
4. To sign memorandum of understanding with other associations/unions with an intention of promoting UoK-SU objectives.

ARTICLE 8: RIGHTS OF MEMBERS

1. Right to all association's activities.
2. Right to participate in the activities of the Guild council.
3. All members have same say in the general assembly.
4. To express opinions and ideas in a proper and lawful manner.
5. To elect and to be eligible for election upon clearance subject to conditions laid down in Part V of this Constitution.
6. Right to be informed about the reports of activities done by the Students Union and to meet regularly and collectively with the Guild council 's officials and to get regular feedback on decisions and activities of all the Guild council 's organs.
7. To give their views on every problem that may arise in the union.
8. To receive one copy of the Guild council's Constitution upon registration in the University of Kigali.

ARTICLE 9: OBLIGATIONS OF MEMBERS

1. To work towards meeting its objectives as it is in article 6 of this code.
2. To promote general interests of its members.
3. To settle all conflicts that may disturb the calmness and welfare of the members.
4. To promote and support every effective member or any other UoK-SU based organization (association) in view and actions.
5. To adhere to the Constitution and the decisions regularly taken by the organs of the Guild council.
6. To participate in an effective way in the activities of the UoK SGC and give full assistance in all the actions undertaken by the Guild council provided these actions conform to the Constitution.

ARTICLE 10: DUTIES AND RESPONSIBILITIES OF UoK-SU MEMBERS

UoK-SU members have the following duties and responsibilities:

1. To display a strong commitment.
2. To respect association's rights as it is in the article 7 of this code.
3. To cement the dignity and the general behaviors of the association and strive for its development.

4. To respect all articles of the code (constitution) governing the association.

PART II. THE STRUCTURE / ORGANS OF THE ASSOCIATION

ARTICLE 11: UoK-SU ORGANS

The following are UoK SU Organs:

- General Assembly (G.A) as the Supreme Body of the Guild council. Directly under its the Students Guild Council.
- Bureau of consultative class representatives (B.C.C.R).
- Executive committee (E.C).
- Arbitral committee (A.C)

ARTICLE 12: THE GENERAL ASSEMBLY

The general meeting is composed of all executive committee, faculty representatives, arbitral committee and class representative's members.

1. The General Assembly shall be the Supreme Decision-Making Body of the students' guild council.
2. It shall consist of all members of the Guild council.
3. Without prejudice to the authority of the University of Kigali Administration, it shall be a free convention where students air their views.
4. The general assembly convenes once in a semester, it is prepared and chaired by president of the executive committee.

The president of executive committee organizes an extra-ordinary meeting whenever necessary or requested by BCCR. The letter (with a written agenda) calling for the meeting should reach the president six days before the actual date.

5. When there are some reasons that prohibit the president from calling for a meeting, that is when he has resigned or has been dismissed, the vice president should organize, call and chair the general assembly meeting. In case the vice president fails to do so, the speaker of BCCR organizes and chairs the meeting.
6. The ordinary general assembly meetings are called through a letter written three days before the meeting date. When it is an extra ordinary meeting, the letter (with a written agenda) should be issued two days before the actual meeting date.
7. For the general assembly to sit and take decision, at least two thirds (2/3) of the members should be present. When the number of people does not reach two-thirds, the meeting will be postponed. Another meeting should be called within seven days and take decisions without regarding the number of members present. The decisions taken will have an effect and will be followed on/by all members.

ARTICLE 13: RIGHT OF SPEECH

The general assembly has the last say to the issues and decisions concerning UoK-SU. No other UoK-SU organ can contradict to these decisions. The decisions are taken basing on the majority of the participants' votes present.

ARTICLE 14: FUNCTIONS OF THE GENERAL ASSEMBLY

1. To elect officials for the Students Guild Council.
2. To amend the UOK students' Guild constitution.
3. To present issues by independent members to the SGC for further deliberations.
4. To audit all student Activity Reports.
5. To make a follow up of all association activities.
6. To finally confirm the resignation or dismissal of executive members.
7. To support or change the amount of inscription (contribution fee) approved by BCCR.
8. To support or change the projects approved by BCCR, executive committee or arbitral committee.
9. To admit or alter rules using voting system basing on the majority of the present voters.
10. Finally confirm the arbitral committee members approved by executive committee.
11. To confirm the final, dismantle or alter UoK-SU through voting based on the majority of at least two-thirds of the voters.

ARTICLE 15: ELECTION OF BCCR AND OTHER HEADS OF PROMOTIONS

- A. The class representatives, heads of promotions, heads of faculties and trustworthy students are elected during the first week of the new academic year when classes has started.
- B. This is done in front of the class members under the supervision of the arbitral committee.
- C. If the arbitral committee meets difficulties in conducting elections, the BCCR is informed about the postponing of the elections which should not exceed 48hours.
- D. The results from the elections are announced through a written public notice (announcement) in not later than 48hours after the elections.
- E. No person is allowed to contest for executive committee, BCCR, and arbitral committee post more than one mandate.
- F. Students from level four (2) and level five (3) are only reserved four positions from three organs of the union with exceptional of the guild's post. However, level one student candidates are neither allowed to contest on the post of the guild presidency nor the BCCR-Speaker's post.
- G. The guild president is at the same time the students' representative in the board of directors but s/he is legally accepted when s/he obtains majority of votes that is more than 50% of the

available votes. S/he is voted before BCCR and a report about elections is given to other organs of the University and the students union.

- H. If the guild president is not ready to contest for this post as s/he explains to BCCR convention with justifiable and vivid reasons, BCCR-speaker is legally accepted to stand for this post in elections and will also be considered winner after obtaining the majority of vote's equivalent to $\frac{1}{2}$ of the votes present.

ARTICLE 16: B.C.C.R REPRESENTATIVES

BCCR is made up of combination (class) representatives, faculty representatives, and heads of promotions voted by their representative students.

ARTICLE 17: B.C.C.R ELECTIONS

BCCR elects its committee made up of the speaker, vice speaker and the general secretary. The committee implements the decisions taken by BCCR. It replaces the X-executive committee as the transitional government while voting for other UoK-SU executive members.

ARTICLE 18: B.C.C.R ORDINARY MEETING

- BCCR convenes its ordinary meeting once a month for the whole of the academic year. But it can meet in an extra-ordinary meeting whenever necessary.
- BCCR meeting takes decisions only when two-thirds of the members are present. In case the meeting does not take decision due to the small number of attendants, the next meeting called by the speaker will take decisions regardless of the number of the attendants.
- The decisions taken will also concern those present and even absent.

ARTICLE 19: B.C.C.R'S RESPONSIBILITIES

- To promote and protect all students' interest concerning academic and social welfare.
- To advise the executive committee and arbitral committee.
- To inspect the executive committee activities.
- To suspend the executive members and arbitral members in case of the failure of their respective duties or tarnishing the image of the association.

For the better of the Union, BCCR also approves temporary ministries established by executive committee.

- To support or rejects punishments given to students and UoK-SU approved by executive committee before they are implemented.
- In collaboration with other UoK-SU associations and x-executive committee members, they elect the new UoK-SU executive committee.

- To establish and suspends UoK-SU governing laws.
- In its ordinary sessions, BCCR establishes a commission in charge of evaluating financial documents once per month and reports clearly the executive committee financial reports before taking them to the general assembly or before an audit.

ARTICLE 20: B.C.C.R COMMITTEE's ACTIVITIES

The speaker of BCCR:

- a) Organizes and chairs BCCR meetings.
- b) Making daily follow up of permanent ministries.
- c) BCCR speaker has the authority to suspend one of the BCCR committee and reports this suspension to the executive committee and arbitral committee within 7 days.
- d) The speaker has the power to call one of the executive committee members to give explanations concerning his duties before BCCR.
- e) The speaker gets reports of what was done by the executive committee and in all level whenever he asks for them.

ARTICLE 21: THE STUDENTS Guild Council or ARBITRAL COMMITTEE (SGC or A.C)

The Arbitral committee (A.C) shall consist of the following:

- 1) UOK SGC Executive
- 2) Two representatives from each School
- 3) Chairperson, Secretary and Treasurer of UOK SGC committees
- 4) One representative from each department
- 5) Three / Four representatives of students from different sessions (Day, Afternoon, Evening and weekend)
- 6) A representative of post-graduate students from each School
- 7) Ex-Officio members:
 - (i) Dean of Students

The arbitral committee is voted by the executive committee from candidates given by the BCCR and they are approved by the general assembly.

These candidates are chosen from class representatives or BCCR members.

The arbitral committee is given a mandate of one academic year.

Arbitral committee is established after the handover between executive committee and x-executive committee.

I. FUNCTIONS OF A.C.

The functions of the Students Guild Council:

- 1) Ensure that the decisions of the General Assembly are implemented.
- 2) Deliberate on motions raised in general assemblies and develop them into policies.
- 3) Resolve and settle all conflicts that may arise in UoK-SU organs or among themselves
- 4) Help organize and supervise the administrative work of the Guild council.
- 5) Assist in soliciting funds for the Guild council and approve the final yearly budget for the Guild council and all committees.
- 6) Pass a vote of no confidence on any member of the Guild council's Executive deemed incompetent to hold office, thereupon the member shall be compelled to resign.
- 7) Appoint an audit committee at the end of every academic year.
- 8) Facilitate the formation of all committees mooted or proposed by the Guild Council.
- 9) Elect the Chairperson of the Electoral Commission annually from among the teaching staff.
- 10) Set up a committee to resolve disputes between/among UoK SGC Executive, UoK SGC committees and any other student associations when the need arises.
- 11) Stipulate electoral procedures/code of conduct of the UoK SGC committees in Part IV of this constitution.
- 12) Establish committee(s) to oversee/preside over elections of UoK SGC committees in Part IV of this constitution.
- 13) Be responsible of finding out and making decisions for all the corruption that can occur in elections. Unsatisfactory reasons, cases and claims from any member should be reported within 48hours, otherwise the case is ignored.
- 14) Organize and conduct all kind of elections in the union in cooperation and coordination with the BCCR.

II. THE EXECUTIVE

The Executive of the UoK SGC shall consist of:

- (a) Chairperson
- (b) Secretary
- (c) Treasurer
- (d) International Students Representative

The functions of the SGC executive:

- (a) Be in charge of the overall activities of the UoK SGC.
- (b) Execute the decisions of the UoK SGC's General Assembly and SGC.

- (c) Ensure the properties of the UoK SGC are properly taken care of.
- (d) Ensure that the UoK SGC's Constitution is adhered to.
- (e) Call and facilitate all meetings of the UoK SGC in their jurisdiction.

ARTICLE 22: OFFICE BEARERS OF THE UNIVERSITY OF KIGALI STUDENTS' GUILD COUNCIL (EXECUTIVE COMMITTEE) AND THEIR DUTIES

1) THE GUILD PRESIDENT (CHAIRPERSON)

The Guild president shall be:

- a) The official representative and link between the student body and the University of Kigali administration and other relevant UoK SGCs.
- b) The official spokesperson of the UoK Student Guild Council (SGC).
- c) Represent the entire student body at the Senate and other administrative forums of the University of Kigali, among them academic and non-academic disciplinary committees.
- d) Preside over and conduct meetings of the UoK SGC i.e. General Assembly, Executive and other meetings under the Executive's jurisdiction.
- e) An ex-official member of all committees and co-signatory to all financial transactions of the UoK SGC.
- f) Convene meetings of the UoK SGC in consultation with the Executive.
- g) Assume the duties of the Treasurer (Minister in charge of finance) in the event of his/her absence.
- h) Together with the minister in charge of finance, signs on the financial documents and contracts made by the Union.
- i) Together with the minister in charge of finance, responds to BCCR or General Assembly questions regarding Students Union Financial matters.
- j) Allowed to take abrupt decisions after agreeing with the executive committee members
- k) The Executive's representative in the AAC.
- l) Available at the stipulated time in the UOK SGC Duty Roster.

ARTICLE 23: ELECTION OF THE GUILD PRESIDENT

- A.** The guild president is the person who won the elections with the majority of votes. That's more than 50% of the votes.
- B.** When this percentage is not obtained in the first round of voting, and the contestants are more than two, only two candidates with highest number of votes for in the second round and the guild president wins on the majority of votes.

- C. When the contestants are only two, the winning candidate is the one with the majority of votes. That is to say 50% of the votes.
- D. When the above majority is not achieved in the first round, the second round comes and the winner wins on the majority of votes.
- E. When one of the two candidates resigns, the winning candidate should have at least 50% of the votes. When the percentage is not achieved, the elections are postponed. The arbitration committee organizes other elections within 15 days and other candidatures are received.

2) THE VICE GUILD PRESIDENT (VICE CHAIRPERSON)

The Deputy Chairperson (Vice Guild President) shall:

- a) Deputize the Chairperson.
- b) Assume the duties of the Chairperson in the event of temporary absence occasioned by either sickness, expelled or dismissed by BCCR or otherwise.
- c) Assume the duties of the Chairperson in the event of the position falling vacant until a by-election is conducted.
- d) In conjunction with Club officials, coordinate all activities of registered clubs/movements/associations in the University of Kigali.
- e) Be available at the stipulated time in the UOK SGC Duty Roster
- f) He is in charge of all UoK SU related union.

3) THE GENERAL SECRETARY

The General Secretary shall:

- a) Handle and conduct all official correspondence of the UoK SGC.
- b) Write, receive and keep all UoK-SU all letters and documents
- c) Be in charge of classified documents of the UoK SGC.
- d) Be the secretary for the UoK SGC's General Assembly, special General Assembly and the Executive.
- e) Be the students' representative to the administrative forums at the invitation of the University of Kigali Management.
- f) In consultation with the Chairperson, convene meetings of the UoK SGC.
- g) Be in charge of the office facilities of the UoK SGC.
- h) Be the Executive's representative in the Social Welfare Committee.
- i) Be available at the stipulated time in the UOK SGC Duty Roster.
- j) Together with the Guild President, signs on meeting minutes

ARTICLE 24: OTHER EXECUTIVE COMMITTEE MEMBERS

4) THE MINISTER IN CHARGE OF EDUCATION

The Minister in charge of education shall:

- a) Be in charge of academic related issues for the betterment of all students.
- b) Be the speaker of the executive committee.
- c) Make a follow up of the associations/ clubs members and their activities.
- d) Deputize the Secretary.
- e) Assume the duties of the Secretary in the event of temporary absence occasioned by either sickness or otherwise.
- f) Be the Executive's representative in the Sports Committee.
- g) Be available at the stipulated time in the UOK SGC Duty Roster.

5) THE MINISTER IN CHARGE OF FINANCE (TREASURER)

The Treasurer shall:

- a) Be the Chairperson of the Finance Committee.
- b) Be in charge of finance related issues for the betterment of all students
- c) Prepare and present the annual budget to the General Assembly for approval.
- d) Submit to the General Assembly a report of the financial position of the UoK SGC every semester.
- e) Be a co-signatory to all financial transactions of the UoK SGC.
- f) Keep a sum of money for petty disbursement as approved by the UoK SGC's Finance Committee.
- g) Surrender all books of accounts for auditing.
- h) Together with the guild president, responds to union's finance related questions from BCCR executive committee of general assembly.
- i) Follow up the use of association's finances, and together with the guild president, they sign for withdraw of union money.
- j) Receive, inspect and keep finance related documents prepared by temporally commission presidents or BCCR president.
- k) Keep and maintain all records of accounts.
- l) Be the Executive's representative in the Spiritual Welfare Committee.
- m) Be available at the stipulated time in the UOK SGC Duty Roaster

6) THE MINISTER IN CHARGE OF INTERNATIONAL STUDENTS' RELATIONS

International students' representative shall:

- a) Facilitate international students' academic and social welfare in the UoK SGC in the following areas: reception and orientation of new students among others.
- b) Collaborate with the University of Kigali's Immigration's Office for efficient processing of relevant student documents.
- c) In conjunction with other international students and the relevant University of Kigali authority, promote UOK in the respective countries.

7) THE MINISTER IN CHARGE OF SPORT, CULTURE AND SOCIAL WELFARE

The minister in charge of sport, culture and leisure shall:

- a) Be in charge of promoting gifts and talents of students as far as sport, culture and craft are concerned.
- b) Strive for the honor of the association's members in particular and the UoK in general as far as culture and leisure are concerned.
- c) Form and lead sports, culture and leisure coordination of clubs and associations through the executive committee and approved by BCCR.
- d) Organizing inter-universities tournaments / competition
- e) Together with University of Kigali organs that have students' welfare in their duties, promote students' social welfare.
- f) Receive students' cases related to their welfare and takes them to the superior organs for the good end.
- g) Participate in controlling the sanitation and their medical services.
- h) Take the unsorted cases to higher related organs.

8) THE MINISTER IN CHARGE OF WOMEN EMPOWERMENT AND GENDER EQUALITY

The minister in charge of women empowerment and gender equality shall:

- a) Be in charge of promoting gender among associations and clubs' members within the UoK and in the country.
- b) Be in charge of planning for the gender promotion and equality inside and outside the UoK community.
- c) Be in charge of educating association members on the role of gender in the University of Kigali and country development.
- d) Be in charge of inviting, receiving and caring visitors.

9) THE MINISTER IN CHARGE OF INFORMATION AND PUBLIC RELATIONS:

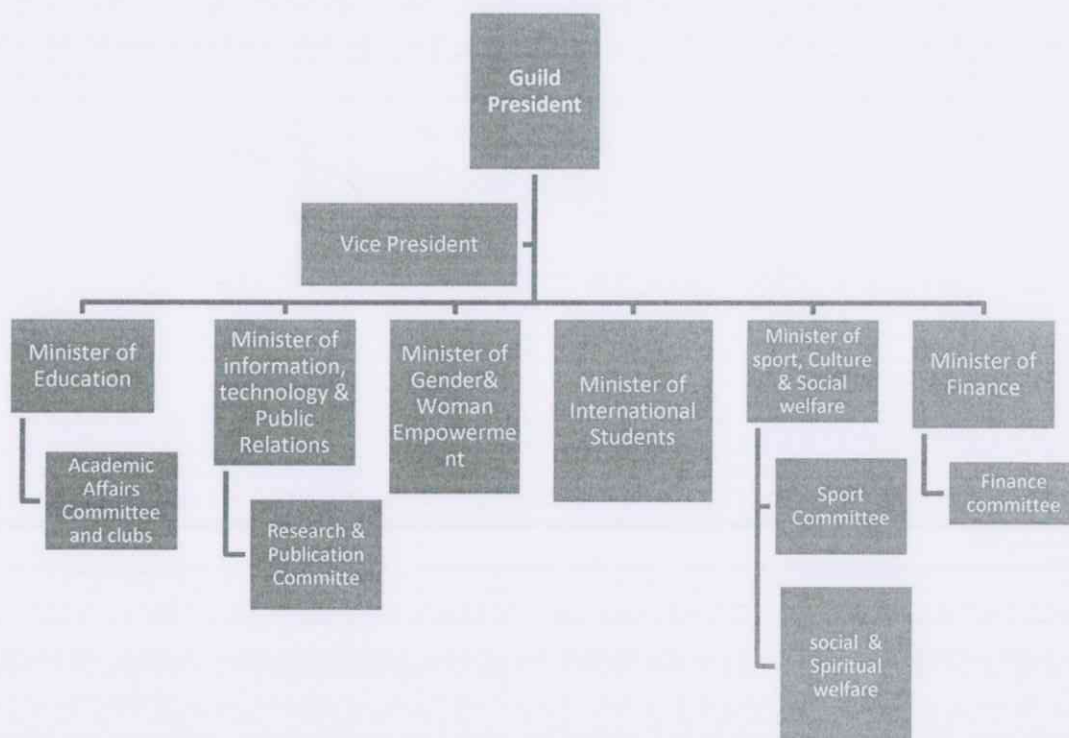
The minister in charge of women empowerment and gender equality shall:

- a) Be the communicator of the UoK SGC.
- b) Be in charge of organizing all functions of the UoK SGC.

- c) Be in charge of disseminating information, reporting and communication within and without the University of Kigali.
- d) Keep a record of events of the UoK SGC.
- e) Be the Executive's representative in the Research and Publications Committee (union newsletter publication committee).
- f) Be available at the stipulated time in the UOK SGC Duty Roster.

THE UOK Students Guild Council ORGANIGRAM

The structure consists of the. Right below is The University of Kigali Students' Guild Council (UOK SGC) Executive. Directly under are the UOK SGC Subcommittees which include Academic Affairs Committee, Finance Committee, Sports Committee, Club Committee, Social Welfare Committee, Students Welfare Committee and Research and Publications Committee (newsletter).



ARTICLE 25: THE EXECUTIVE COMMITTEE VOTE

The executive committee is voted by the majority of votes. When two contestants get equal highest votes, the elections are done again for only those two contestants.

ARTICLE 26: HANDING IN CEREMONY

- a) Handing in ceremony is conducted in the third week after the elections of the new executive committee and it is led by BCCR committee.
- b) The swearing in ceremony of new executive committee members is done in the general assembly and led by the president of BCCR together with the office of the dean of students.

ARTICLE 27: THE EXECUTIVE COMMITTEE MEETING

The executive committee convenes once a week (obligatory) and at any time necessary on the invitation of the guild president. Every executive committee member has the authority to ask the guild president to call for a meeting.

Executive committee together with B.C.C.R. informs the general assembly about changes made in the executive committee members.

ARTICLE 28: THE EXECUTIVE COMMITTEE CAPABILITIES AND RESPONSIBILITIES

The executive committee has the following responsibilities and capabilities:

1. Dealing with daily activities of unions.
2. To implement the activities and laws of the union.
3. Managing non-association/club but union related activities
4. Approving and disapproving temporally commissions towards the betterment of the union.
5. In collaboration with the BCCR, the executive committee takes abrupt decisions without consultation of the general assembly, but the general assembly is later informed within 48hours.
6. Dealing with UoK-SU members' discipline.
7. Every minister should provide a monthly report to the Guild president.
8. To vote the arbitral committee from 15 candidates handed by BCCR

ARTICLE 29: TO REACH GOALS

For the association to reach its goals, it may ask for debts and donations.

- a) All association debts should be signed by at least two-thirds of the executive committee (Students Guild Council, SGC)

- b) Loan above Frw 150,000 should be authorized by BCCR bureau and approved by the dean of students; executive committee and the BCCR bureau should inform the BCCR members in its next meeting.
- c) Only the withdrawal of amount less than Frw 150,000 can be authorized by the guild president and the minister in charge of finance then approved by the dean of students; without informing the BCCR speaker and later give a financial report to the executive committee members.
- d) Any financial judiciary cases should get signed by two-thirds of the executive committee.

ARTICLE 30: FINANCIAL MOVEMENT OF THE UNION

The financial resource on disposal of the association is for the following purpose:

- a) To buy needed requirements for the union to attain its goals.
- b) To pay a half of the payment in advance for interest of the union.
- c) To promote academic, social and economic welfare and culture of the union members.
- d) The union may support its effective members with written documents and explanations after being approved by the executive committee.
- e) The union may lend money to its members with written letters and explanations. The executive committee firstly studies whether the student has the ability to pay back the amount asked for.
- f) The amount lend should be paid back within 60days. And when not paid in the due time, together with the concerned organs, the executive committee deals with the person.
- g) A loan or donation of more than Frw 100,000 should be approved by BCCR committee first in collaboration with the dean of students.

ARTICLE 31: USAGE OF UNION ASSETS

No person or member of the association is allowed to use the union's assets in un-related matters without the permission from the executive committee.

ARTICLE 32: GENERAL ARTICLE ON THE EXECUTIVE COMMITTEE

- 1) Whenever necessary, the executive committee may put in place payable workers;
- 2) Any minister assistants are put in place by him or herself and approved by the executive committee.
- 3) Every minister makes a report of his ministry to every executive committee ordinary meeting and two months report to BCCR.

- 4) No union's property supposed to be used by any ministry is allowed to be used by another person without the permission from one of the ministers with the approval of the executive committee.
- 5) The executive committee reports to the general assembly the financial situation every semester or at any necessity time.
- 6) A group of students that sells basic requirements needed by students at a low price, and paying a certain charge in respect to the contractual terms are allowed to operate.
- 7) A group of students can be used by the association. Its management is governed by UoKSU production unit or is rent through offers. The executive committee has the authority to govern its management.
- 8) Any contradictions of these regulations which may affect these groups of students, it is punished by the punishments prepared by BCCR.

ARTICLE 33: THE UNION MEMEBERS RESPONSIBILITIES

- A. Every member of the union should avoid her/ himself anything that would distort the honor and tarnish the image of the union.
- B. S/he is responsible for any bad action done towards fellow members or towards the association/union.
- C. Any non-member who will distort the association honor will be handed in to the courts law.

ARTICLE 34: PUNISHMENTS TO THE UNION MEMEBERS

Any Union member who does not abide by these rules and regulations faces one of the following punishments:

- a) Oral and verbal warnings;
- b) Written warnings given to the person in charge of the crime;
- c) Written warning in form of announcement;
- d) Repairing any damage made by the member;
- e) Being sued to courts of law.

ARTICLE 35: EXECUTIVE COMMITTEE CONTESTANT

- a) Executive committee contestant should be an effective member of UoK SU;
- b) Any contestant who already has the authority to vote is allowed to vote;
- c) Any contestant who did not have the power to vote is not allowed to vote.

ARTICLE 36: DISSOLUTION OF THE EXECUTIVE

- i. The Management Board which is, in this constitution, the BCCR may dissolve the UOK SGC Executive in consultation of the general assembly, if it:
 - a) Contravenes the ideals and compromise the integrity and reputation of UOK SGC and the University of Kigali.
 - b) Fails to dispense the duties of the UoK SGC as stipulated in the Constitution.
 - c) Mismanages the UoK SGC's funds.
- ii. The Management Board/BCCR may remove from office any member of the Executive if he/she:
 - a. Contravenes the ideals and compromise the integrity and reputation of UOK SGC and the University of Kigali.
 - b. Fails to dispense the duties of the UoK SGC as stipulated in the Constitution.
 - c. Mismanages the UoK SGC's funds.
- iii. Without any coercion, bias or prejudice, the above shall be done upon completion of thorough investigations, with tangible evidence thereof.
- iv. The Guild president may be dismissed from her/his duties by the BCCR if s/he is found with some mistakes, less capability or tarnishing the interests and honor of the union but the last decision is taken by the general assembly.
- v. When the GSC is dismissed or resigns, BCCR committee takes over for urgent activities. Mean while, the arbitration committee organizes elections which should be done within 30days.
- vi. BCCR can dismiss arbitration committee from its duties. The last decision is taken by the general assembly.

ARTICLE 37: DEMONSTRATIONS

- A. Any organization of any demonstrations or strikes should be through a written letter with a justifiable reason and a copy of that letter given to BCCR, which will receive it and send the letter to the executive committee for further revision. When the reason is found valuable, the general assembly approves demonstration.
- B. When approved by the executive committee and BCCR, the person or club organizing a strike that is against article 75/76 and 78, faces the punishments by laws.

PART III. CLUBS / ASSOCIATIONS AND MOVEMENTS

ARTICLE 38: MEMBERSHIP

- A. Membership in all clubs, movements and associations shall be open to any registered student at The UNIVERSITY OF KIGALI without any kind of discrimination.

- B. Three quarters of any Club, Association or Movement's membership must consist of current registered students at The UNIVERSITY OF KIGALI. However, any club, movement or association is free to be open for associate membership to alumni, School and staff of the University of Kigali.

ARTICLE 39: REGISTRATION

- A. Students proposing to form a club, association or movement shall prepare a constitution in which they shall spell out the objectives and activities of the intended club, association or movement. The names and designations of office bearers, Patron, membership requirements and possible source(s) of funding must be indicated.
- B. Application for registration shall require a minimum of twenty initial members.
- C. Application for registration shall be submitted to the UoK SGC's Executive who will forward it to the Students Guild Council before it is taken to the Dean of Students who shall in turn forward it to the University of Kigali Management.
- D. Any club, movement or association shall be officially approved by the University of Kigali Management before being entitled to UOK SGC funding.
- E. The interim office bearers shall expect communication from the Dean of Students within 30 days from the date of submission of their application for registration.

ARTICLE 40: ACTIVITIES

- A. All registered clubs, associations or movements must submit their plan of action and/or calendar of activities for a particular academic year within two weeks from the beginning of the semester to the chairperson of clubs, association and movements committee and the Dean of Students.
- B. All clubs, movements and associations are expected to prepare a comprehensive annual budget and present it to the Finance Committee by the end of the academic year. They shall be required to submit their financial statement before the end of each semester to the Finance Committee.
- C. Besides UOK SGC financial support, all registered clubs, associations and movements shall finance their own activities.
- D. Activities in the calendar University of Kigali shall take precedence over all activities of UoK SGCs, clubs, associations and movements.

ARTICLE 41: FINANCE

- A. No club, movement or association may exist for the purpose of making profit for its members or officers. Any income accruing from membership fee and/or fundraising revenue shall go into the club, movement or association's treasury for future use.
- B. All clubs, movements and associations are expected to prepare comprehensive budgets for a particular academic year and present it to the UOK SGC Treasurer by the end of the academic year. They shall be

required to submit their financial statements before the end of each semester to the Finance Committee. Activities that were NOT initially budgeted for shall NOT be funded.

ARTICLE 42: CANCELLATION

The University of Kigali Management Board reserves the right to deny or cancel the registration of a Club, Movement or Association if it is found to act in contravention of the regulations stipulated in the University of Kigali Student Handbook and UOK STUDENT GUILD CONSTITUTION.

PART IV. COMMITTEES

ARTICLE 43: GENERAL UOK SGC

All committees shall:

- 1) Be formed by the UoK SGC through the Student Guild Council.
- 2) Have Chairpersons, Secretaries and Treasurers.
- 3) Hold their elections not later than two weeks after the general elections of each academic year.
- 4) Meet at least once every month.
- 5) Submit all minutes of their meetings to the UoK SGC's Executive and Dean of Students.

ARTICLE 44: ACADEMIC AFFAIRS COMMITTEE (AAC)

A. Membership to AAC comprises:

- 1) Class and Unit Representatives (BCCR)
- 2) AAC Committee members

The Functions of AAC Executive shall be:

- 1) To carry out the day-to-day functions of the Committee.
- 2) To represent and oversee students' academic interests.
- 3) To elect representatives to Departmental Academic Boards.

The elected representatives must be from the respective departments and Schools. One may lose his/her position as a Class Representative if he/she misses three consecutive meetings without permission from the chairperson.

B. The Executive Committee shall consist of:

- 1) AAC Chairperson
- 2) Minister in charge of Academic Affairs
- 3) Secretary
- 4) Treasurer
- 5) School Representatives

C. AAC election

- i. Only AAC members are eligible to vote or contest for positions.
- ii. The mode of election shall be by secret ballot.
- iii. A simple majority of the votes cast will determine the winner(s).

ARTICLE 45: SPORTS / GAMES COMMITTEE

The committee shall consist of all sports and games captains.

Its functions shall be to:

- 1) Elect the Chairperson, Secretary and Treasurer.
- 2) Organize and coordinate all sports events and games in and out of the campus in consultation with the UOK SGC, International Students Representative and University of Kigali Sports Tutor.
- 3) Promote Inter-University of Kigali /College sports activities.

ARTICLE 46: THE SPIRITUAL WELFARE COMMITTEE

The committee shall consist of all the spiritual welfare representatives from movements and spiritual associations approved by the University of Kigali Management.

Its functions shall be to:

- 1) Elect the Chairperson, Secretary and Treasurer from all active religions, of effective students, operating at UoK.
- 2) Collaborate with the Chaplaincy (according on the identified need from different religious either catholic or protestant or others operating religious) to promote the spiritual growth of students without bias.
- 3) Encourage respect among the different religious faiths through inter religious dialogue.
- 4) Assist in arranging liturgical celebrations and organizing retreats and/ or other spiritual events.
- 5) Organize and coordinate all spiritual events in and out of the campus in collaboration with the UoK SGC's Executive and related Chaplaincy.

ARTICLE 47: RESEARCH AND PUBLICATION COMMITTEE

The committee shall consist of:

- 1) A member from each School.
- 2) A member from the University of Kigali Post Graduate Students Association
- 3) Minister in charge of Information technology

Its functions shall be to:

- 1) Elect the Chairperson, Secretary and Treasurer.
- 2) Run the UoK SGC's magazine / newsletter and solicit articles.
- 3) Affix the cost of the UoK SGC's magazine/ newsletter.
- 4) Promote research and dissemination.

- 5) Perform other responsibilities related to research and publication.

ARTICLE 48: THE CLUBS, MOVEMENTS, AND ASSOCIATIONS COMMITTEE

The committee shall consist of all Chairpersons, Secretaries and Treasurers of clubs, movements, and associations.

Its functions shall be to:

- 1) Elect the Chairperson, Secretary, and Treasurer.
- 2) Coordinate the activities of all clubs, associations and movements on campus in consultation with the UOK SGC Deputy Chairperson.

ARTICLE 49: SOCIAL AND SPIRITUAL WELFARE COMMITTEE

The committee shall consist of two representatives from each official UOK hostel and two members of all non-residents appointed by SGC and a peer counselor.

Its functions shall be to:

- 1) Elect the Chairperson and Secretary and Treasurer.
- 2) Coordinate students' welfare in the following areas:
 - a) Cafeteria
 - b) Medical care
 - c) Transport (University of Kigali Shuttles)
 - d) Hospitality and entertainment
 - e) Students work study program
- 3) Promote inter and intra University of Kigali social activities.

PART V. ELECTIONS

ARTICLE 50: GENERAL ELECTIONS

- a) An annual general election shall be held by registered members of the UoK SGC to elect officials of the Executive.
- b) The election shall be held a month before the second trimester's examinations begins.
- c) The arbitral committee informs the general assembly on the election date and all instructions concerning voting systems and conducts the elections. The out-going executive committee provides them within voting materials.
- d) The Dean of Students shall announce the date of the elections in writing at least twenty-one working days before the elections.

- e) Executive committee candidates should be of at least one year old UoK-SU effective member. Level 2 and finalist students (level 3) are only reserved two positions with exceptional of the guild president's post.
- f) Any student who did wrong to the union and was warned through writing is not allowed to contest.
- g) Asking students union to contest for executive committee posts should be done before 14 days of the actual election date and it is done in three days only.
- h) The arbitral committee checks the candidatures and manifestos of the candidates in four days after receiving them.
- i) Arbitral committee in collaboration with the office of the Dean of Students publishes the names and photos of candidates allowed to contest three days before the Election Day.
- j) From the day of publication, official campaigns start publicly. In case one of the candidates is found campaigning illegally, the arbitration committee has the authority of dismissing him or her. In this case, other candidatures are received within 24 hours and when necessary, the election date is postponed to not later than 48 hours.
- k) The next 48 hours are given to the questions of those not allowed to contest. Those questions are resolved by BCCR.
- l) Campaigns shall be carried out in an orderly manner and shall begin after official notification from the Dean of Students office not less than five days to the day of elections; and where possible, conducted in the general assembly.
- m) Each member of the UoK SU shall vote for only one candidate for each office/position.
- n) The elective positions are Guild president, Vice Guild President, Minister of Education, Minister of sports, Culture and Social welfare, Minister of Gender and women Empowerment, Minister of Finance, Minister of Information and public relations, Minister of International Students
- o) No campaigning shall be carried out on the day of elections.
- p) If there is breach of procedure by candidate(s) or any other member of the UoK SGC, the Electoral Commission and Dean of Students shall take appropriate action(s).
- q) All elections shall be by secret ballot supervised by the Dean of Students as the Returning Officer.
- r) A vote is not counted when:
 - Candidates' names are written wrongly;
 - A name of person non contestant person appears on the ballot paper;
 - Number of the contestants found on the ballot paper is greater than the actual number of the contestants;
 - A ballot paper is blank;
 - A ballot paper is submitted after starting counting the votes.

ARTICLE 51: NOMINATIONS

- i. Application forms shall be obtained from the Dean of Students on announcement of the election date.
- ii. Applications forms for the UoK SGC's Executive shall contain the name and signature of the candidate along with twenty proposers who are members of the UoK SU. The Returning Officer should countersign the nominations forms.
- iii. Application forms shall be returned to the Dean of Students within five working days.
- iv. Applicants who will be eligible to contest shall be confirmed within five working days from the last day of returning forms.
- v. Appeals should be made within three working days following the confirmation of applicants.
- vi. The applicants shall have the opportunity to address the UoK SU members not less than two days before the election date.

ARTICLE 52: THE ELECTORAL COMMISSION

- i. Shall consist of at least twenty members.
- ii. To be appointed to the Electoral Commission, one should apply and be voted by the Students Guild council and the Dean of Students.
- iii. The Commission shall elect from among its members the Chief Commissioners as per the number of polling stations.
- iv. It shall be present at the counting of votes in conjunction with the Returning Officer, the candidate and one agent of each contesting candidate.
- v. The Commission shall not have incumbent members of the UOK SGC Executive or any member of the UoK SU who has open support for any contender in the current election.

ARTICLE 53: CHAIRPERSON OF THE ELECTORAL COMMISSION

The Chairperson of the Electoral Commission shall:

- i. Facilitate the whole electoral process and any by-election that may arise before establishment of a new Electoral Commission.
- ii. Approve or disapprove the application of candidates in consultation with the University of Kigali Management Board. In case of disapproval, reasons shall be stated in writing.
- iii. Be in charge of counting of votes, assisted by members of the Commission.
- iv. Announce the results after the counting of votes.
- v. Communicate the results of the election to the UOK community in writing within 24 hours.
- vi. Be in office for one academic year and be eligible for a one- term.
- vii. Guide and coordinate the public presentation where candidates shall address members of the UoK SGC
- viii. Ensure the presentations and order of presenters is coordinated and conducted in a transparent and democratic manner.

NB: In case of resignation, another chairperson will be appointed by the SGC.

ARTICLE 54: WITHDRAWAL OF A CANDIDATE

A candidate may withdraw his/her candidature in writing stating the reasons for withdrawal to the Dean of Students at least two days before the elections.

ARTICLE 55: VALIDITY OF ELECTIONS

- i. The validity of elections will be based on those who are registered present and voting.
- ii. A simple majority of votes cast shall be enough for all officials after considering 'i'.
- iii. Whenever there is a tie, the election shall be repeated within seven days for those who have tied until the required majority is attained.
- iv. The "handover" ceremony shall be carried out in a Special General Assembly during which the outgoing officials shall be required to give reports from their offices.

ARTICLE 56: NULLIFICATION OF ELECTIONS

- i. The Electoral Commission has the right to nullify elections if there is evidence that they were not conducted in accordance with the electoral rules and regulations.
- ii. Any candidate or member of the UoK SGC dissatisfied with the results of an election has the right to appeal to the Chairperson of the Electoral Commission within five days of the elections.
- iii. The appeal should be in writing to the Chairperson of the Electoral Commission. The Commission, the candidate (complainant) and one representative of each of the other candidates shall rule on such an appeal. This decision shall be deemed final.
- iv. In the event of nullification of an election, the Returning Officer shall call for a by-election within seven days from the date of the nullification.

ARTICLE 57: BY-ELECTIONS

- i. If a post falls vacant before the end of a normal term of office, a by-election shall be held.
- ii. The Dean of Students and Electoral Commission shall determine the date of the by-election which shall be carried out within 21 days from the date the seat felt vacant.
- iii. Part (ii) above shall not apply in case of suspension of an entire UOK SGC Executive or an individual official pending investigation OR if the post falls vacant during an academic vacation.
- iv. The procedures for by-elections shall follow the general guidelines of elections for the Executive as stipulated in this Constitution.

ARTICLE 58: ELIGIBLE MEMBERS

- i. All Candidates shall abide by all principles and Values of Rwandan society. Hence, only students of good moral standing and human integrity shall be eligible for the various offices.
- ii. All prospective candidates should possess integrity, honesty and a sense of duty.
- iii. All prospective candidates should be fluent in English.

- iv. A prospective candidate shall be a full-time student of the University of Kigali and shall possess at least a 'B' average in academic performance.
- v. No office bearer shall serve the UoK SGC for more than two terms.
- vi. A prospective candidate should not be out of the University of Kigali for a period of more than two weeks during the academic year.
- vii. All prospective candidates should have a good public record within and outside the University of Kigali.
- viii. A candidate should not hold any office outside the University that may have conflicting interests with the UoK SGC.

PART VI. MEETINGS

ARTICLE 59: GENERAL MEETINGS

- i. There shall be two classes of General meetings:
 - General Assembly and
 - Special General Assembly.
- ii. The General Assembly shall be convened once per semester, no later than the 5th week from the day of opening.
- iii. The convention of the General Assembly and the agenda shall be announced to all members in writing not less than 14 days prior to the day of the Assembly.
- iv. The Executive may convene a Special General Assembly for any specific purpose. This shall be communicated to all members of the UoK SGC by written notice not less than seven days before.
- v. The quorum for general meetings shall be one third of all members.
- vi. The general meetings shall begin with a National Anthem, University Anthem and a prayer.
- vii. The duration of the meetings shall be dictated by the agenda.
- viii. The agenda of the general meetings shall be:
 - To introduce new officials after the elections, if any.
 - Chairperson's report.
 - Reports from Chairpersons of committees.
 - Question and answer session.
 - To consider any other business with regard to the agenda and/or with the consent of the chair.

ARTICLE 60: THE STUDENTS GUILD COUNCIL (Arbitral Committee)

The Students Guild Council shall:

- i. Meet at least once every month.
- ii. Notice of the meeting shall be at least 7 days.

- iii. The quorum shall be 51% of all members of the Convention.
- iv. Minutes of the Students Convention shall be circulated two weeks after the meeting.
- v. All Convention meetings shall begin and conclude with a prayer.
- vi. The duration of Convention meetings shall be dictated by the agenda.
- vii. Members shall be paid such an allowance as may be determined by the Finance Committee endorsed by SGC and from time to time by the Management Board.

ARTICLE 61: THE EXECUTIVE OF THE UOK SGC

The Executive of the UoK Student Guild Council Shall:

- i. Meet as often as required but at least twice a month.
- ii. Quorum shall be two thirds of all members of the Executive.
- iii. The members shall be entitled to a monthly allowance recommended by the UoK SGC's Finance Committee, endorsed by the Students Governing Convention and approved by the Management Board.
- iv. Minutes of the meetings shall be circulated to members at least 24 hours before the next meeting at which they will be confirmed.
- v. A copy of the minutes of each Executive meeting shall be provided to the Dean of Students.

PART VII FINANCE

ARTICLE 62: SOURCE OF FUNDING

- i. The UoK SGC shall derive its funds from any of the following sources
 - a) Subscription fees,
 - b) Donations,
 - c) Fundraising activities, grants, interest and profit from property and capital,
 - d) Any legal entitlement to the UoK SGC or any source of means approved by the UoK SGC or agent(s) of the UoK SGC.
- ii. All money received shall be deposited in the paying office of the University of Kigali in the name of the UoK SGC.

ARTICLE 63: USE OF FUNDS

Funds shall be used solely for the purpose spelled out in the budget of the UoK SGC.

ARTICLE 64: FINANCE COMMITTEE OF THE UOK SGC

1. FINANCE COMMITTEE COMPOSITION

Membership of this committee shall consist of:

- 1) Chairperson of the UoK SGC

- 2) Minister in charge of Finance / Treasurer of the UoK SGC
- 3) Dean of Students or representative
- 4) Three members elected by the Students Governing Convention
- 5) University of Kigali finance representative

2. ITS FUNCTIONS SHALL BE TO:

- a. Draw up and review budgets for the activities of the UoK SGC.
- b. Meet at least once per month.

The quorum of the committee shall be five members.

ARTICLE 64: GUILD COUNCIL FACILITATIONS

The UoK G. C. shall be facilitated for the smooth running of their activities

Guild president: Is given a Full scholarship in the serving term

Vice president (Branches representatives): are given 80% of scholarship

COMMUNICATION IS GIVEN TO

Guild President

Vice Presidents:

Ministers

ARTICLE 65: SIGNATORIES

The following shall be the signatories to all financial transactions of the UoK SGC:

- i) Guild president / Chairperson
- ii) General Secretary
- iii) Minister in charge of Finance / Treasurer
- iv) Dean of Students

ARTICLE 66: AUDITING

- (i) The accounts and other financial records shall be audited by the University of Kigali Internal Audit office.
- (ii) The accounts and records of the UoK SGC shall be open for inspection by the University of Kigali administration or designated agent(s) of the UoK SGC at any time.

PART VIII. TERMINATION OF OFFICE

ARTICLE 67: EXPIRY OF TERM OF OFFICE

- i) The Executive shall be dissolved at the expiry of the term of office.
- ii) The term of office for all officials shall run from 1st month of the beginning of one academic year to the same month in the next academic year.
- iii) In the event of failure to hold elections as required by this Constitution, the Dean of Students in consultation with the Students Governing Convention shall appoint a caretaker Executive Committee pending elections.

ARTICLE 68: VOTE OF NO CONFIDENCE

- i) In the event of the Executive or its member(s) showing persistent failure to execute their duties, they shall be disciplined by the Students Governing Convention.
- ii) Where it is necessary to pass a vote of no confidence, the procedure shall be as follows:
 - a) The issue will be reported to the Dean of Students.
 - b) A committee appointed by the SGC will be set up to investigate.
 - c) The report will be tabled to SGC for deliberations and disciplinary action.
 - d) Members of SGC may pass a vote of no confidence with two-thirds majority vote.
- iii) A special General Assembly shall be convened and presided over by the Dean of Students in conjunction with the Students Governing Convention to report the disciplinary action taken.
- iv) A vote of no confidence shall be validated by a two-thirds majority of members of the SGC.
- v) In the event of a vote of no confidence, the Dean of Students shall call for a by-election within ten working days from the time a vote of no confidence is passed by the SGC.

ARTICLE 69: RESIGNATION

- i) Any office bearer shall have the right to resign.
- ii) He/she shall submit a letter of resignation to the BCCR and a copy to the Dean of Students which study the reasons of resignation. The resignation is approved or disapproved by the general assembly after receiving explanations from the person resigning and the explanations from BCCR.
- iii) If the Chairperson resigns, the Deputy-Chairperson shall act in his/her capacity pending a by-election.
- iv) In the event that both the Chairperson and Deputy-Chairperson resign, the remaining members of the Executive shall fill the vacant posts by nominating amongst themselves an acting Chairperson and his/her Deputy pending a by-election.
- v) If the entire Executive resigns, the Dean of Students shall, in consultation with the Students Governing Convention (BCCR), appoint an interim committee to act until new elections are held.

- vi) The Dean of Students shall convene a Special Students Governing Convention (BCCR) within two working days of receiving the resignation notice. The resigning officers shall be required to hand over all official documents and items in their custody.
- vii) The Dean of students shall call a by-election within one month (30days) after reporting the resignation of the said Executive to the Special Students Governing Convention (BCCR).
- viii) One of the arbitral committee resigns with a resignation letter addressed to the executive committee; after studying the reasons for her/his resignation; it approves or disapproves the resignation. The final decision is taken by BCCR and informs the general assembly about the decision taken in its next meeting.

PART IX. CONSTITUTIONAL AMMENDMENTS OR REVIEW

ARTICLE 70: AMMENDMENTS/REVIEW PROCEDURE

- i. Members of the UoK SGC may amend this constitution partially or entirely through a process of broad participation, involving a petition signed by a quarter of the members of the UoK SGC is submitted to the Dean of Students.
- ii. The proposed amendments shall be submitted to the Students Governing Convention, which will then have a mandate to form a Constitutional Review Commission.
- iii. Amendments endorsed shall be forwarded to the University of Kigali Management for approval.
- iv. Upon completion of the review, amendments of the Constitution shall be presented for adoption to the Student Body in a Special General Assembly.

ARTICLE 71: INTERPRETATION

In the event of any legal disputes that may arise, the Students' guild council shall, through the Students Governing Convention, follow procedures stipulated in this Constitution and the Students Handbook.

ARTICLE 72: RESOLUTION OF DISPUTES

In the event of disagreement on interpretation by SGC, the University Management shall be the final interpreter.

ARTICLE 73: DISSOLUTION OF THE UoK- SU

UoK SU can be dissolved by the decision of the general assembly. The decision for this dissolution should be requested through a written letter from at least two-third of its members. It is taken by at least two-third of its members in the general assembly convened for that particular reason.

ARTICLE 74: LAW GOVERNANCE

In case of UoK SU dissolution, according to the law governing non-profit making organizations, the general assembly appoints one or several curators in charge of liquidation of the assets of the union and one union pursuing similar objectives is given its assets.

ARTICLE 75: AMENDEMENT

When necessary, the present statutes may be amended by BCCR and the general assembly should get information about the amendments.

ARTICLE 76: LACK OF PROVISIONS

In case of lacking provisions in these statutes, other UoK-SU particular code of law should be consulted or the constitution of the Republic of Rwanda shall be consulted.

ARTICLE 77: AFTER THIS STATUTE

Any other article that may come after this statute has been approved is worthless and considered illegal.

ARTICLE 78: LOOPHOLES

None will exploit the loopholes of less knowledge about these rules and regulations

ARTICLE 79: APPROVALS

This statute will effectively be implemented from the day of the approval by the Senate.

Presented by

Prof. Robert Rugimbana
Vice Chancellor (Chairman Senate)

Date: 20-09-2022

Signature: 



Approved by

Mr. Philibert Afrika

Chairman BODs

Date: 28/9/2022

Signature: 